



Application for New Staff for Summer 2024

Submissions

Please email the completed application and all supporting documentation to zahnn@limestone.on.ca. Applications without all supporting documentation will not be considered so please make sure everything is included. You will be sent a quick email when your email is received; ensure you include an email you check regularly and set your filter to accept email from the email address above. **Please touch base with Nate if you do not receive a response in a timely fashion.**

Supporting Documentation

Please submit the following:

- **Applicant Cover Page (See Page 2)**
- **Résumé and Cover Letter**
- **Condensed Trip Log** - include trip type (canoe/kayaking/hiking), dates, duration, location and leadership role.
- **Two (2) References** - include name, contact phone number and email. These references should be able to speak to your ability to work with students and outdoor experience. *If in high school (graduating grade 12) 1 reference letter must be from a principal or vice principal.*

For applicants with Ontario Teaching Certification, please also include:

- **Two (2) Letters of Reference** who can speak to your teaching experience.
- **Ontario Teacher's Certificate of Qualification and Certificate of Registration**

Wage

The base wage for all staff is \$165.75/day.

Certification

Gould Lake has minimum certification requirements for all staff; however, you do not need to meet these requirements to apply. Should a successful applicant be missing minimum certifications, they will be required to commit to attaining our minimum standard prior to their start date. **Successful applicants who fail to receive Gould Lake's minimum certifications before their start date may have their contract change and/or will forfeit their position.** To assist in this regard, we have a spring staff training program which covers Waterfront National Lifeguard (must have Pool NL prior to taking), Advanced Wilderness First Aid (40hr), Canoe Tripping 3 and ORCKA Flatwater Kayak Instructor. For more details on this program, refer to https://gouldlake.limestone.on.ca/staff/staff_training.

The following are Gould Lake minimum certifications:

- Advanced Wilderness First Aid (40hr) / Standard First Aid / Basic CPR
- National Lifeguard (Waterfront or Pool)
- ORCKA Flatwater Kayak Instructor (or equivalent)
- ORCKA Canoe Tripping Level 3 (known as Canoe Tripping Level 2 pre 2009) or equivalent

Declaration

A Criminal Information Request conducted through the Criminal Police Information Centre (CPIC) will be required for successful applicants. You need only complete the declaration on the Applicant Cover Page.

Interviews

Interviews may be conducted virtually over Microsoft Teams. Only those individuals receiving an interview will be contacted. If at any point you have questions, please feel free to email Nate directly at zahnn@limestone.on.ca

Nate Zahn

Outdoor Education Consultant
Gould Lake Outdoor Centre
Limestone District School Board

Applicant Cover Page 2024

Contact Information

Applicant Name

Primary Phone

Secondary Phone

Email

Permanent Address

Employment Information

I am interested in...

Full time summer employment

Yes

No

Part time summer employment

Yes

No

As of July 1st 2024, I will be older than 18 years of age.

Yes

No

I would be unable to work the following days in summer 2024...

Certification Information

In addition to checking the certifications you possess, please attach a photo or scanned copy of your cert card.

First-Aid Certifications

Basic CPR

Standard First-Aid

Wilderness First-Aid (16hr)

Wilderness First-Aid (40hr)

Wilderness First Responder (80hr)

Swimming/Rescue Certifications

Bronze Cross

NLS - Pool or Waterfront

River Safety and Rescue

Swiftwater Rescue Technician

Other (please specify)

Paddling Certifications (please outline certifying body and level)

Canoe Tripping

Canadian Style Paddling

Moving Water Canoeing

Canoeing Instructor (in any discipline)

Kayak Tripping

Coastal Kayaking

Kayaking Instructor (in any discipline)

Other

Declaration

Have you ever been convicted of any offences under the Criminal Code, The Food and Drug Act, the Narcotic Control Act or any other federal statute for which a pardon has not been granted under the Criminal Records Act (Canada), or for which a pardon has been revoked?

Yes

No

If Yes, please specify:

Have you ever been dismissed from a place of employment?

Yes

No

If Yes, please specify:

Have you ever received an unsatisfactory job performance appraisal?

Yes

No

If Yes, please specify:

Statement of Physical Ability

All Gould Lake staff are required to be in excellent physical condition, capable of carrying out all aspects of wilderness tripping.

Please respond to the following question: Are you aware of any personal limitations that would prevent you from carrying out all aspects of wilderness tripping?

Yes

No

If Yes, please specify: